

Burlington Notre Dame
Board of Education Meeting
June 27, 2016

The Notre Dame Board of Education met on June 27, 2016. President Katie Gavin called the meeting to order and Chris Kipp said the opening prayer.

Roll Call

Present

Fr. Marty
Katie Gavin
Fr. Steinle
John Hackenmiller
Chris Schwarz
Val Giannettino
Teacher Representative: Nita Carlson

Absent

Fr. Bill Roush (ex)
Cease Cady (ex)

Agenda

There will be a brief executive session and election of 2016/2017 officers will take place under New Business. Father Marty motioned to accept the agenda as amended. Seconded by Mark Knutsen. Motion carried.

Minutes

Approval of new floor mats was mentioned twice, once in the Finance Report & once in the Building & Grounds Report. John Hackenmiller motioned to accept the minutes as corrected. Seconded by Francesca To. Motion carried.

Board Communications

None

Finance Report

Mark Knutsen presented the May financial reports. John Hackenmiller motioned to accept the May financial reports. Seconded by Francesca To. Motion carried.

Building & Grounds

Deb Trine presented a written Building & Grounds report. Chris Kipp motioned to accept the report. Seconded by Father Marty. Motion carried.

Marketing/Fundraising/BND/Capital Campaign

Val Giannettino reported that there are still 6-10 businesses to call on for the Capital Campaign. There are currently 296 pledges/gifts totaling \$1,270,256. Collected pledges are \$652,816. Outstanding pledges \$617,440. F & M Bank balance \$270,768. Pot O' Blue & Gold begins July 1. John Hackenmiller motioned to accept Val's written report. Seconded by Mark Knutsen. Motion carried.

Religious Education

A written report was included in the board packets. Father Marty motioned to accept Cease Cady's report. Seconded by John Hackenmiller. Motion carried.

Auxiliary Reports

Home & School – No Report

Music Boosters – No Report

Athletics – Bill Maupin & Katie Gavin met with the athletic board officers. (Nick Dirth, Monte Ward & Amerika Kies) On behalf of the school board they offered to forgive the 4th quarter payment of the coaches' salaries for the 2015/2016 school year. In return, the boosters must meet with Mark Knutsen, (School Board Treasurer), update Athletic Boosters By-Laws to include term limits and appoint a treasurer for the athletic booster's board. Francesca To motioned to approve the agreement. Seconded by Mark Knutsen. Motion carried.

Pastor's Report

Father Steinle said that he enjoyed his time in Burlington.

ND Chaplain's Report

No report

Pre K-12 Administrator Report

Bill Maupin presented his monthly report. John Hackenmiller motioned to accept Bill's report. Seconded by Chris Kipp. Motion carried. Bill reported that he interviewed 4 people for the tech position. The interview groups included a tech group and a teacher group. On behalf of the faculty & staff, Bill thanked Father Steinle and Katie Gavin for their service to the school.

Teacher Representative Report

No report

Personnel**New Hires:**

Kindergarten Aide-Carrie Berry, JR High Cheer Coach-Melissa Chiprez, MS/HS Physical Education Teacher, Concession Stand Manager, Transportation & Athletic Director-Jeremy Swink, Tech Coordinator – Derek Pellino, Sharing Boys' & Girls' Golf – Jeremy Swink & Dan Kies, Dance Team-Trish Lake and AD Scheduler-Ron Glasgow

Father Steinle motioned to accept the new hires. Seconded by Chris Kipp. Motion carried.

Resignations

Seth Diewold-Language Arts, Samantha Hazelwood-2nd Grade, Beth Delaney-Registrar, Ron Glasgow-Athletic Director, and Angie Prottzman-JH High Volleyball.

Father Marty motioned to accept the resignations as stated. Seconded by Francesca To. Motioned Carried.

Policy

The question was asked whether the by-laws were ever sent to the diocese and to whom they would be sent. No one had any answers.

New Business

Father Marty opened nominations for school board president for the 2016/2017 school year. Father Marty nominated Francesca To. Katie Gavin motioned to accept the nomination of Francesca To. Seconded by John Hackenmiller. Motion carried. Mark Knutsen motioned for nominations to close. Seconded by Chris Kipp. Motion carried. Mark Knutsen motioned to nominate John Hackenmiller for Vice President. Seconded by Chris Kipp. Motion carried. Katie Gavin motioned to close nominations. Seconded by Chris Kipp. Motion carried. John Hackenmiller motioned to nominate Mark Knutsen for Treasurer. Seconded by Francesca To. Motion carried. John Hackenmiller motioned to close nominations. Seconded by Chris Kipp. Motion carried. Vote was taken on all officers. The vote passed unanimously.

Larry Rheinschmidt is the new board member that will replace Katie Gavin and complete the last year of her term.

Chris Kipp motioned to move into executive session. Seconded by Francesca To. Motion carried.

John Hackenmiller motioned to come out of executive session. Seconded by Mark Knutsen.

A motion was made by Father Marty to award Katie Eastin \$500 (grossed up) for her outstanding work with Next Generation Science Standards. Seconded by Chris Kipp. Motion carried.

Since there was no further discussion the meeting adjourned.

Respectfully Submitted,

Deb Trine

