

Burlington Notre Dame

Board of Education Meeting

September 26, 2016

The Notre Dame Board of Education met on September 26, 2016. President Francesca To called the meeting to order and Father Marty said the opening prayer.

Roll Call

Present

Francesca To
Bill Maupin
Father Marty
Chris Kipp
Larry Rheinschmidt
Chris Schwarz
Teacher Representative: Jon Riffel

Absent

Cease Cady

Agenda

Mark Knutsen motioned to accept the agenda with an executive session added. Seconded by Chris Kipp. Motion carried.

Minutes

John Hackenmiller motioned to accept the minutes with July's e-mail votes included in this month's minutes. Seconded by Chris Kipp. Motion carried.

July E-Mail Votes 2016

July 15

Home & School has been planning to add concrete to the playground area. Their plans are to extend the existing basketball court area. The cost of the project is \$7,550 and the project is scheduled to begin on July 25. The money will come from Home & School funds. Francesca asked for an email vote. The motion passed unanimously.

July 26

Mr. Maupin recommended the following people for the 2016/2017 school year:
Kristine Becks-2nd Grade, Zachary Evans-Elementary Music, Esther Waterman-MS/HS English, Dylan Morgan-Part Time Preschool Teacher, Dawn Hammel-Registrar, Amy Meekins-Elementary Secretary, Heidi Anderson-Preschool Associate and Denise Seitz, Preschool Associate

Resignations: Dawn Hammel resigned from the elementary secretary position and Kara Kester resigned from JH Softball. The motion passed unanimously.

Financial Report

Mark Knutsen reported that the budget is running close to plan. The Athletic Boosters are still a bit behind. The Finance Committee met for the quarterly meeting. They approved the 2016/2017 revised budget. A committee member rotation has been set up to review monthly bank statements/reconciliations. Deb Lillie has agreed to serve on the newly formed hot lunch committee as the financial support person. The committee also set up a 5 year plan. John Hackenmiller motioned to approve the 2016/2017 revised budget. Seconded by Chris Kipp. Motion carried. John Hackenmiller motioned to approve the financial reports. Seconded by Mark Knutsen. Motion carried.

Deb Trine reported that the 2016 STO donations are currently at \$150,000. The Drake Hardware and Software contract was presented. After some discussion it was decided that *“Not applicable to E-rate vendors”* should be added under Term/Termination paragraph. Larry Rheinschmidt motioned to accept the contract as revised. Seconded by John Hackenmiller. Motion carried.

Building & Grounds

Deb Trine presented a written report. She also reported that the first bid she received for acoustical panels for the HS gym was \$20,000 not including installation. Larry Rheinschmidt motioned to accept the report. Seconded by Mark Knutsen. Motioned carried.

Marketing/Fundraising/Foundation and Capital Campaign

Val Giannettino presented a written report. She also reported that she will be giving a tour to the Class of 1966. Val said she would like to remove The Hawkeye insert from the Marketing budget. She thought there may be better ways to spend marketing dollars. “Drive One for Your School” has been postponed. Cheer Team will be doing a bake sale. Karen Marino will be selling “Rally” towels for an Athletic Booster fund raiser. The Music Booster Lip Sync fundraiser has been cancelled. All t-shirt fund raisers or anything with print on the item must be approved by Mr. Maupin. Val said that next year will mark the 20th anniversary of the Pot O’ Blue & Gold. The drawing will be held on September 30, 2017 at Notre Dame Where it originally started. Chris Kipp motioned to accept Val’s report. Seconded by John Hackenmiller. Motion carried.

Religious Education

Mark Knutsen motioned to accept the report. Seconded by Chris Kipp. Motion carried.

Auxiliary Groups

Bill Maupin reported that a student representative will start next month reporting on what great things are happening with the student body. Chris Kipp motioned to accept the concept of a student representative. Seconded by Kerri Ackerman. Motion carried.

SIAC

Mr. Maupin reported that SIAC met last week. They will set goals at the October meeting.

Pastor's Report

None

Chaplain's Report

Father Bill reported that confessions were held last month, but there were no participants. Father thought he may also tell the students that if they need to just talk, he would be available. Mark Knutsen motioned to approve Father's report. Seconded by Chris Kipp. Motion carried.

PreK-12 Administrator's Report

Bill Maupin presented a written report. Bill also reported that he has sent up a lunch committee and Chris Schwarz will be in charge of the committee. They will meet the first week in October and revisit a vendor system. Larry Rheinschmidt motioned to accept Bill's report. Seconded by Chris Kipp. Motion carried.

Teacher Representative Report

Jon Riffel reported on all the great things that are happening at Notre Dame and thanked the board for the 2016/2017 pay increases.

Personnel

John Hackenmiller motioned to hire Riley Kilbride for the JR High basketball position, Mike Walters assistant girls' varsity basketball and Chris Chiprez assistant varsity baseball. Seconded by Kerri Ackerman. Motion carried.

Policy

John Hackenmiller is reviewing policies and is working on a table of contents.

Old Business

None

New Business

None

John Hackenmiller motioned to move into executive session. Seconded by Larry Rheinschmidt. Motion carried.

It was motioned and seconded to move back into regular session. Motion carried.

Since there was no further discussion the meeting adjourned.

Respectfully Submitted,

Deb Trine