

# Burlington Notre Dame

Board of Education Meeting

April 24, 2017

The Notre Dame Board of Education met on April 24, 2017. President Francesca To called the meeting to order. Mark Knutsen said the opening prayer.

## Roll Call

### Present

Francesca To  
Father Bill  
John Hackenmiller  
Mark Knutsen  
Kerri Ackerman  
Father Marty  
Teacher Representatives: Nita Carlson & Jon Riffel

Bill Maupin  
Val Giannettino  
Chris Schwarz  
Chris Kipp  
Larry Rheinschmidt

### Absent

Cease Cady

## Agenda

The corporate resolution for the new phone system was added to the agenda. Larry Rheinschmidt motioned to accept the minutes as amended. Seconded by Mark Knutsen.

## Minutes

John Hackenmiller motioned to accept the minutes as presented. Seconded by Chris Kipp. Motion carried.

## Visitors

None

## Student Representative

Zach Rashid reported that a Volunteer Day will be held on May 11. Grades 6-12 will volunteer in the community from 12:30-3:00. Grades 10-12 will be going to each of the churches, while grades 6-9 will stay at school. The senior class will be providing a K-12 teacher/staff breakfast on a date to be determined.

## Board Communications

Francesca To addressed the letter that was sent to the board regarding serving breakfast. Bill Maupin reported that serving breakfast would not be feasible.

## Financial Report

Mark Knutsen reported that the finance committee met last Wednesday regarding the *Precision Energy Services* solar proposal. They are proposing (at no cost to Notre Dame) solar panels to cover the electrical expense for the school. Money saved would be sent to the company, not Alliant, for the next 12 ½ years. At the end of 12 ½ years, Notre Dame would purchase the panels at a fair market value of \$28,000. The panels have a 25 year warranty. Mark suggested that we continue the process and allow *Precision Energy Services* to process the Alliant Energy application by the May 1 deadline. The application fee is between \$500 and \$1,000 which Precision Energy Services will absorb if we proceed with the panels. John Hackenmiller motioned to proceed with the application process. Once a contract is drawn up by *Precision Energy Services*, Notre Dame will seek free/paid legal counsel on the contract. Seconded by Keri Ackerman. Motion carried. Mark also presented the March financial reports. John Hackenmiller motioned to accept the March financials. Seconded by Chris Kipp. Motion carried.

## **Building & Grounds**

Larry Rheinschmidt reported that he, Bill Maupin, Deb Trine, Karen Marino, Pete Brueck, Mark Knutsen, and Pete Kottenstette met on Saturday morning regarding the future maintenance needs of the Notre Dame campus. Some of the concerns were: life of the AVHC units in the elementary, parking lot lights along the frontage road, gym exhaust fans, elementary roof, high school bathrooms, sump pump in boiler room, removal of the sink in dark room, siding on south side of gym, soccer concession stand bleachers, boiler re-tube cost, repair door jams in high school, space above high school lockers, move pea rock under bleachers, solar panels over bleachers and buses, north parking lot repair, perimeter fence, and resurface the track. It was suggested that if the parish would have a capital campaign in the future it could be piggy backed with the school. A corporate resolution was distributed for a new phone system not to exceed \$35,000. (To be paid for with the ND foundation capital campaign funds) Chris Kipp motioned to accept the corporate resolution. Seconded by Keri Ackerman. Motion carried. Mark Knutsen motioned to accept the building and grounds report. Seconded by Chris Kipp. Motion carried.

## **Marketing/Fundraising/Notre Dame Foundation/Capital Campaign**

Val Giannettino reported that there will be 3-4 openings on the foundation board. The Pot O' Blue & Gold calendar is ready and the gambling license application was applied for. Val said she is going to apply in May for the "Drive One for Our School in May." Hopefully, that event can happen on the same day of the Pot O' Blue & Gold drawing. A God's Portion Day profit & loss was distributed. Total profit as of today is \$104,000. John Hackenmiller motioned to accept Val's report. Seconded by Chris Kipp. Motion carried.

## **Religious Education**

Written report. Chris Kipp motioned to accept the report. Seconded by Mark Knutsen. Motion carried. Confirmation is Sunday at the 10:00 Mass at St. John's.

## **Auxiliary Groups**

### **Athletic Boosters**

A letter was included in the board packets from Joe Butler (Burlington Golf Club Pro) complimenting Notre Dame Athletic Director **Jeremy Swink**.

### **Home & School**

No report

### **Music Boosters**

No report

### **SIAC**

Bill Maupin reported that they are waiting for the Iowa Assessment results.

### **Pastor's Report**

Father Marty reported that the new bishop, Thomas Zinkula, will be installed on June 22. There will be a Mass at St. Mary's for grades 6-12 on May 10 and Baccalaureate Mass will be held at 10:00 at St. John's on May 21. The new parish name is Divine Mercy and will be official on July 1.

### **Chaplain's Report**

No report

### **Administrator's Report**

Bill Maupin presented a written report. Bill reported that the ESA (Educational Saving Account), a proposed bill at the state level, is no longer being discussed. Chris Schwarz reported on the handbook revisions for both the MS/HS and the elementary schools. Chris said the biggest change is the cell phone rules. Cell phones will be required to be on vibrate or off and be put in the lockers all day beginning next school year. John Hackenmiller motioned to accept the handbook changes. Seconded by Father Bill. Motion carried. Larry Rheinschmidt motioned to accept Bill's report. Seconded by Chris Kipp. Motion carried.

### **Teacher Representative Report**

Jon Riffel informed the board on all the great things that are happening at Notre Dame elementary. He reported that there was a nice article about the bike club in the Catholic Messenger.

### **Personnel**

Mr. Maupin presented a list of co-curricular hires for 2017/2018. Larry motioned to accept an amended co-curricular list. Seconded by Chris Kipp. Motion carried. Deb Trine read the following resignations: Riley Kilbride-JH Basketball, Jenny Cagle-Cheer, Jon Riffel-Assitant Varsity Boys' Basketball, Amy Meekins-elementary secretary, and Chris Schwarz-assistant principal. Chris thanked the board for the opportunity to serve as the assistant principal. John Hackenmiller motioned to accept the resignations. Motion carried.

### **Policy**

The second reading was held on the following policies: #130 Philosophy, #760 Athletic Boosters, and #761 Sports. Mark Knutsen motioned to accept the second reading of the policies. Policy #761 includes a \$50 per family athletic participation fee for the 2017/2018 school year. (will be revisited annually) Seconded by Larry Rheinschmidt. Motion carried. Larry Rheinschmidt motioned to approve the \$50 athletic fee. Seconded by Chris Kipp. Motion carried.

### **Old Business**

The F & M ATM agreement was presented. Father Bill motioned to approve the contract. Seconded by Larry Rheinschmidt. Motion carried.

### **New Business**

Mr. Maupin presented the Burlington School District swimming agreement. Father Marty motioned to accept the agreement with clarifications. Seconded by Larry Rheinschmidt. Motion carried.

Chris Kipp said the closing prayer.

Since there was no further discussion the meeting adjourned.

Respectfully Submitted,

Deb Trine