

Burlington Notre Dame

Board of Education Meeting

January 25, 2017

The Notre Dame Board of Education met on January 25, 2017. President Francesca To called the meeting to order and Father Bill said the opening prayer.

Roll Call

Present

Francesca To
Father Bill
John Hackenmiller
Mark Knutsen
Kerri Ackerman
Chris Schwarz
Student Representative: Zach Rashid

Bill Maupin

Val Giannettino

Father Marty

Chris Kipp

Larry Rheinschmidt

Absent

Cease Cady

Agenda

The agenda was changed to have Chris Kipp say the closing prayer. Val's report will be moved up on the agenda because she is not feeling well and will be leaving early. E-mail votes will be discussed under Old Business. Father Marty motioned to accept the agenda as amended. Seconded by Larry Rheinschmidt. Motion carried.

Minutes

John Hackenmiller motioned to accept the minutes as presented. Seconded by Chris Kipp. Motion carried.

Visitors

Francesca To welcomed visitors Roger Hingst and Karen Marino.

Communications

Thanks you cards were read regarding the Christmas Bonus.

Marketing & Fundraising

Val Giannettino reported that a school Open House and an insert in the Hawk Eye will happen during Catholic Schools Week. God's Portion Day meetings have started. Students will attend a movie on February 2. Val also presented a written report. Mark Knutsen motioned to accept Val's report. Seconded by John Hackenmiller. Motion carried.

Auxiliary Groups

Athletic Boosters

Athletic Boosters President Karen Marino ask the school board to consider a \$50 per family sports participation fee. She also said the boosters were working on updating the by-laws.

Finance Report

Mark Knutsen reported that the current budget is running close to plan. He also reported that the finance committee met on January 14 and they recommended the following:

A 3% tuition increase with the \$20 craft fee embedded in the preschool tuition, a 2% increase in the teacher base salary rate, adoption of a new salary schedule and a complete implementation of the technology plan a year in advance. Larry Rheinschmidt motioned to accept the finance committee's recommendations. Seconded by John Hackenmiller. Motion carried. John Hackenmiller motioned to accept the December financial reports. Seconded by Chris Kipp. Motion

carried. The Athletic Boosters will work with John Hackenmiller regarding a policy for the proposed \$50 athletic participation fee.

Building & Grounds

Deb Trine presented a written report. Chris Kipp motioned to accept the report. Seconded by Larry Rheinschmidt. Motion carried.

Religious Education

Written report. Father Marty motioned to accept the report. Seconded by Chris Kipp. Motion carried.

Student Representative Report

Zach Rashid reported that the Tutoring Club is going well. Student Council has been very active, hosting an ACT Clinic, sponsoring a middle school dance, collecting donations for Toys for Tots and hosting Homecoming. He reported that every class was in charge of some part of Homecoming.

SIAC

No report.

Pastor's Report

Father Marty reported that confessions are scheduled for Lent. He said that we will soon be one parish and have one Parish Council and one Parish Financial Council. All parish offices will be moved out to Ss. Mary & Patrick's. There will be a new parish name, but the church building names will stay the same. Father Marty said he will have his annual ice cream day on Tuesday, February 14. This event honors his name sake. First Communion is scheduled for April 1 & 2. Confirmation will be on April 30 at St. John's Church at 10:00. Bacculaureate will be held on May 21 at St. John's Church at 10:00. Father said he would like all school board members, faculty and staff to attend Bacculaureate. Father said his 25th anniversary of his Ordination will be held on June 11. It will start out with Mass at St. John's at 3:00 followed by a Dueling Piano gathering at Notre Dame from 5:00-8:00.

Chaplain's Report

Father Bill said he will be discussing student cell phone usage with Mr. Maupin.

Administrator Report

Bill Maupin presented a written report. Bill reported that our students will be able to apply for a \$5,000 scholarship from Grand Canyon University as long as it is listed in Notre Dame's scholarship book. Bill said that with Mrs. Hammel leaving he would really like to replace the registrar position with a TAG/Guidance Counselor. The school board's consensus was to allow Bill to advertise on Teach Iowa. Larry Rheinschmidt motioned to accept Bill's report. Seconded by Mark Knutsen. Motion carried.

Teachers' Report

The report featured the good things that are happening at Notre Dame.

Personnel

Bill Maupin recommended Will Cahill for the Boys' Varsity Soccer position. John Hackenmiller motioned to accept Bill's recommendation. Seconded by Larry Rheinschmidt. Motion carried.

Policy

John Hackenmiller listed the following polices for the first reading: 130 – Reviewed, 310.1 – Reviewed, 383.0 – Reviewed, and 481.0 – Revised. The following policies were second readings: Larry Rheinschmidt motioned to approve 801.1 as amended. Seconded by Kerri Ackerman. Motion carried.

Policy # 501.1 was changed to #501.9 and revised , # 510.6 was changed to 545.6 (number change only), #511.0 was changed to 526.11 and revised, #820 was changed to 820.1 and revised, and #831.0 was changed to 833 (number change only). Larry Rheinschmidt motioned to accept the policy changes. Seconded by Mark Knutsen. Motion carried.

Old Business

Bill Maupin reported that he will be putting a statement together listing Notre Dame's core values, strengths and weaknesses for the February Strategic Planning Meeting with Dr. Ebener.

E-Mail votes were discussed. It was decided that e-mail votes should only take place in an emergency and the by-laws need to be changed.

Mark Knutsen motioned to move into executive session. Seconded by Larry Rheinschmidt. Motion carried.

Mark Knutsen motioned to move back into regular session. Seconded by Larry Rheinschmidt. Motion carried.

Chris Kipp motioned to accept Mr. Maupin's recommendation to provide Ms. Becks and Mr. Lundvall a stipend. Seconded by Kerri Ackerman. Motion carried.

Chris Kipp said the closing prayer.

Since there was no further discussion the meeting adjourned.

Respectfully Submitted,

Deb Trine