

NOT ADOPTED

Burlington Notre Dame
Board of Education Meeting
May 22, 2017

The Notre Dame Board of Education met on April 24, 2017. President Francesca To called the meeting to order. John Hackenmiller said the opening prayer.

Roll Call

Present

Francesca To
Father Bill
John Hackenmiller
Mark Knutsen
Kerri Ackerman
Father Marty
Teacher Representatives: Nita Carlson & Jon Riffel

Absent

Cease Cady

Agenda

Changes to the agenda included: a five minute Executive Session by Mark Knutsen, Technology under New Business and some additions to Personnel. Larry Rheinschmidt motioned to accept the minutes as amended. Seconded by Mark Knutsen. Motion carried.

Minutes

The corrections include: Under Solar-Notre Dame would be paying a fixed service fee. Under Agenda motion carried needs to be added, and under Personnel there was no second. The second was Mark Knutsen. Larry motioned to accept the minutes as corrected. Seconded by Keri Ackerman. Motion carried.

Visitors

Mr. Swink and Tracy Gerhardt.

Board Communications

A thank you letter was read from Lee Lundvall regarding the stipend for zero hour.

Financial Report

Mark Knutsen reported that the financials are on track and we should land close to budget. John Hackenmiller motioned to accept the April financial reports. Seconded by Chris Kipp. Motion carried.

Building & Grounds

Deb Trine presented a written Building & Grounds report. Father Marty motioned to accept the report. Seconded by Mark Knutsen. Motion carried.

Marketing/Fundraising/Notre Dame Foundation/Capital Campaign

Val Giannettino presented a written report. She also reported that the annual foundation board meeting will be August 4. KC Fleming, Sue Soresen and Lyndsay Knudson will be replacing Steve Delaney, Martin Joyce and Jennifer Kirkman as board members. Pot O' Blue & Gold tickets are at the printers. The POG timeline is July, August and September. Val said that a capital campaign recognition wall may be placed in the concession stand area. Chris Horne met with F & M Bank officials and she will take a more active roll with the capital campaign funds. Val reported that *Drive One for Your School* will not likely happen this year. Chris Kipp motioned to accept Val's report. Seconded by Kerri Ackerman. Motion carried.

Religious Education

Written report. Father Marty motioned to accept the report. Seconded by Mark Knutsen. Motion carried. Confirmation is Sunday at the 10:00 Mass at St. John's.

Auxiliary Groups**Athletic Boosters**

No report

Home & School

No report

Music Boosters

No report

SIAC

Bill Maupin reported that there is a meeting scheduled for May 30.

Pastor's Report

Father Marty reported that a possible "student focused" RCIA group may be formed next year. Still in the very early planning stages. Father also reported that Baccalaureate was very nice.

Chaplain's Report

No report

Administrator's Report

Bill Maupin presented a written report. Bill reported that the Burlington School District will be changing their starting & ending times next fall. This will require us to change our times also due to busing. Notre Dame Elementary 8:00 -3:05 and Notre Dame JH/SR High 8:10-3:15. Bill reported on the Iowa Assessments. The lunch committee discussed a possible change to the program of adding ala carte items next year, eg. fruit and veggies cups. Also, in place of summer school additional help will be available to K-5 students for a ½ hour after school. Larry Rheinschmidt motioned to accept Bill's report. Seconded by Chris Kipp. Motion carried.

Teacher Representative Report

Jon Riffel informed the board on all the great things that are happening at Notre Dame elementary.

Personnel

Mr. Maupin reported that Matyll Jones will move from teaching 5th grade to 4th grade next year. A letter of resignation was read from Angie Prottzman for the lunch position. Bill also recommended Angie Prottzman for a .38 reading contract in addition to her elementary library position. John motioned to accept the personnel changes. Seconded by Kerri Ackerman. Motion carried.

Policy

No report

Notes from the interviews with the elementary teachers were reviewed. Francesca To and Ruth Mansheim conducted the interviews.

Old Business

Mark Knutsen gave an update on the solar panels.

New Business

Replacing Chris Schwarz as the elementary principal was discussed. It was decided that Bill should run an ad on Teach Iowa to fill the position.

Mark Knutsen motioned to move into executive session. Seconded by Chris Kipp. Motion carried.

Mark Knutsen motioned to move out of executive session. Seconded by John Hackenmiller. Motion carried.

Larry Rheinschmidt and Kerri Ackerman's terms expire on June 30, 2017. Both have agreed to another three year term. Francesca reminded everyone that she will not be able to attend the June 26 meeting and John Hackenmiller will conduct the meeting. She also reminded board members to fill out the board evaluations.

Since there was no further discussion the meeting adjourned.

Respectfully Submitted,

Deb Trine