

Burlington Notre Dame

Board of Education Meeting

February 27, 2017

The Notre Dame Board of Education met on February 27, 2017. President Francesca To called the meeting to order. Keri Ackerman said the opening prayer.

Roll Call

Present

Francesca To
Father Bill
John Hackenmiller
Mark Knutsen
Kerri Ackerman
Chris Schwarz
Teacher Representatives: Nita Carlson & Jon Riffel
Student Representative: Zach Rashid

Absent

Cease Cady

Agenda

The following changes occurred on the agenda: The report from Zach Rashid was moved up on the agenda. Another resignation was added under personnel and a discussion about solar panels was added under Building & Grounds. Chris Kipp motioned to accept the agenda as amended. Seconded by Keri Ackerman. Motion carried.

Minutes

John Hackenmiller motioned to accept the minutes as presented. Seconded by Larry Rheinschmidt. Motion carried.

Visitors

Jon Riffel presented a Bicycle Club concept to the board. Jon and Mr. Skopec will supervise the bike club which will begin on March 20.

Student Representative

Zach reported that student & club activities were slow last month, but will increase during the next two months. Students will be hosting a Blood Drive, volunteering for God's Portion Day, helping with an elementary school field day and will be working with Mr. Maupin and Mrs. Carlson on a Volunteer Day.

Board Communications

None

Financial Report

Mark Knutsen reported that there has been some tuition payment movement. People changing from annual or semi-annual to monthly. Father Marty inquired about the new \$8,000 fund raiser and why there were no snow removal costs yet. Deb Trine reported that no bills have been received for snow removal. John Hackenmiller motioned to accept the January Financial reports. Seconded by Chris Kipp. Motion carried.

Deb Trine presented a Corporate Resolution for the replacement of the inside west door on the high school gym for a cost not to exceed, \$6,500. John Hackenmiller motioned to accept the resolution. Seconded by Larry Rheinschmidt. Motion carried.

Larry Rheinschmidt spoke briefly on the Brian Fleming solar energy presentation.

Marketing & Fundraising

Val Giannettino presented a written report. Val also reported that the new \$8,000 fall fund raiser was going to be “Drive One for Your School” with Shottenkirk. The program would donate \$20 to the school for every person that would test drive a new vehicle up to \$6,000. Shottenkirk was already booked with other schools for the program. Val said her major focus right now is God’s Portion Day. Mark Knutsen motioned to accept Val’s report. Seconded by Chris Kipp. Motion carried.

Religious Education

Written report. John Hackenmiller motioned to accept the report. Seconded by Keri Ackerman. Motion carried.

Athletic Boosters

The boosters raised \$10,000 during the last four weekend tournaments.

SIAC

Bill Maupin reported that the state hot lunch audit report stated that our school’s wellness policy needs to be reviewed.

Pastor’s Report

Father Marty reported that 2nd grade Reconciliation will be on March 27, First Communion on the Weekend of April 1 & 2, Confirmation on April 30 at 10:00 at Ss. John’s Church and Baccalaureate on May 21 at 10:00 at St. John’s Church. The Sunday church bulletin will go from 8 to 12 pages. Hopefully, this will decrease the amount of flyers that are in the bulletin. Adoration starts Friday in the Notre Dame chapel.

Chaplain’s Report

None

Administrator’s Report

Bill Maupin presented a written report. Bill said the Education Savings Account bill is headed to the House. He reported that our K-5 students were 77% proficient in reading in the fall and 82% in the spring. Bill is also looking into a new computer based science curriculum to bring to the board in March. F & M Bank has asked if they could put an ATM machine in the concession stand hallway. Notre Dame would be a test school. The Board asked Bill to check with the bank about the liability of the machine on Notre Dame property and if it could be removed at any time if it didn’t work out. Deb Trine will check with the Diocese to see if they have any concerns. Larry Rheinschmidt motioned to accept Bill’s report. Seconded by Mark Knutsen. Motion carried.

Teacher Representative Report

Nita Carlson informed the board on all the great things that are happening at Notre Dame.

Personnel

Resignation/Retirements: Ron Teater, Becky Teater and Ron Glasgow. Chris Kipp motioned to accept the resignations. Seconded by Kerri Ackerman. Motion carried.

Bill Maupin recommended the following new hires: Spencer Pfeiff-Boys’ Assistant Soccer, Daren Orth-JH Boys’ Baseball and Breanna Schwarz- Counselor/TAG/Registrar. Father Marty motioned to accept the new hires. Seconded by Chris Kipp. Motion carried.

Policy

John Hackenmiller recommended the following polices be accepted after revisions/reviewed: 310.1, 383, 481, and 519. Larry Rheinschmidt motioned to accept John’s recommendations. Seconded by Chris Kipp. Motion carried.

Old Business

Strategic Planning Output Ideas were presented: *A new mission statement was presented: Notre Dame Catholic School prepares students to reach their fullest potential through Christ-centered education and formation.* Father Marty motioned to accept the new mission statement. Seconded by Kerri Ackerman. Motion carried.

1. **Live our Catholic Faith and practice Christian values as the foundation of everything we teach and do.** Father Marty & Chris Kipp
2. **Continuously improve our learning environment to prepare our students for an active and fulfilling life.** Bill Maupin and Larry Rheinschmidt
3. **Support our faculty and staff as they work to help every student reach his or her full potential.** Francesca To

New Business

Deb Trine presented Ryan Rump's Triple T Driving School contract. The contract is currently for one year. Ryan would like the contract to be extended for a 3 year period at the rate of \$350 per year. Mark Knutsen motioned to accept a 3 year contract at \$350 per year. Seconded by Larry Rheinschmidt. Motion carried.

Chris Kipp motioned to move into executive session. Seconded by Larry Rheinschmidt. Motion carried.

Chris Kipp motioned to move out of executive session. Seconded by Mark Knutsen. Motion carried.

Father Marty motioned to adjourn the meeting. Seconded by Keri Ackerman. Motion carried.

Chris Kipp said the closing prayer.

Respectfully Submitted,

Deb Trine